Data Centre Administrator

Academic /Professional Qualifications	Minimum Bachelor's Degree preferably in IT or equivalent from HEC recognized University / Institute.
Experience	Overall, 6 years in relevant field with minimum 04 years' experience in Infrastructure Planning and Engineering Domain. Should have in-depth knowledge of latest Computers/Servers, Storage and Network technologies and have in-depth understanding of Open stack, VMWare & Hyper-V. Responsible to manage IT Infrastructure Planning & Implementation to meet the organization infrastructure requirements.
Age	Up to 40 years

Outline of Main Duties / Responsibilities

IT infrastructure architecture analysis of existing systems and Cloud Platforms to optimize the utilization of resources and ensure adequate security. Analysis of existing licenses, compliance of Databases, Operating Systems, etc. and working to ensure compliance through efficient utilization of resources. Planning of IT infrastructure systems / resources based on the application requirements to meet the business needs. Planning to meet the organization infrastructure requirements. Planning of Compute, Storages, Backup Solution and Licensing requirements. Data Centers Network & network security review and recommendations for improvements. Planning & deployment of Active Directory Infrastructure and optimization of Email system. Requirement gathering & Budgeting of IT infrastructure requirements (compute, storage, network, licenses, etc.) and ensure the utilization of approval & spending of approved CAPEX & OPEX. Business case approvals and management of procurement cycle of purchase of infrastructure requirements. Project Management & over-sighting the implementation of infrastructure projects. Vendor management and ensuring the compliance of IT Policies.

Skills

Must have proven record of IT Infrastructure Planning & Implementation Should have Project Management skills & experience Should have in-depth knowledge of latest Compute, Storage and Network technologies Should have in-depth understanding based on Open stack, VMWare & Hyper-V. Should be familiar with the Licensing models of Microsoft, Red Hat & Oracle. Can work under challenging environment and sustain pressure Takes Ownership Strong Follow Up Team Player Strong presentation skills Interpersonal & Communication Skills Self-motivated and confident.

The candidates should clearly mention their Name, Father's Name, Date of Birth, CNIC Number, Qualification with percentage / CGPA/ Division, Place of Domicile and complete Current Mailing/ Residential Address with Telephone Numbers Landline/ Mobile in their Resume/ Application. Applications received after deadline will not be considered in any case. No TA/DA will be admissible for test/ interview.

CVs/Applications are to be sent on the following address latest by 22-11-2021.

The Divisional Head,
Human Resource Management Division,
Bank of Azad Jammu and Kashmir,
Head Office, Bank Square, Chatter, Muzaffarabad AK
05822-924247