

Position/ Job Title	GM Project Management - CBA
Academic/ Professional Qualification	<ul style="list-style-type: none"> • Minimum Bachelor's Degree in relevant field from HEC recognized University/ Institute. Preference will be given to candidates having PMP/PRINCE2 certification.
Experience	<ul style="list-style-type: none"> • Minimum 15 years of experience managing projects, specifically Core Banking Systems in following business areas within financial services: <ul style="list-style-type: none"> • Retail Banking • Banking Operations • Credit and Deposit Products • Islamic Banking
Age	Up to 50 years
Other Skills/ Expertise/ Knowledge Required:	<ul style="list-style-type: none"> • Comprehensive technical knowledge of banking solutions in multiple business areas. • A level of knowledge and understanding of business propositions and solutions. • Excellent verbal and written communication skills to technical and nontechnical audiences of various levels in the organization (e.g. executive, management, individual contributors). • Willingly shares relevant technical and/or industry knowledge and expertise to other resources. • Strong understanding of the requirement for project standards and documentation including timelines, status/risk/issue reporting and communication, exception reporting and project sign off. • Excellent analytical, decision-making, problem solving, team and time management skills.
Outline of Main Duties/ Responsibilities	<ul style="list-style-type: none"> • Manage the delivery and/or support of projects to meet business objectives/goals. • Create detailed customer project requirements, constraints, and assumptions with stakeholders in order to establish the Project deliverables. • Responsible to develop Work Breakdown Structure, Project Organization Chart, Communication plan, Risk Plan, Quality plan, Cost/Budget and Resource plans. • Ensure a common understanding by setting expectation in accordance with the Project Plan, in order to align the stakeholders and team members. • Manages the scope during the course of the project and collaboratively adjusts scope where necessary. • Responsible for identifying and resolving Project issues and risks, as well as appropriately and quickly escalating. • Ensures communication and transparency of project progress, financials, and risks/ issues to stakeholders and senior leaders. • Ensures adherence to standard project time reporting, quality practices, and audit compliance. • Analyzes current and new project management processes and procedures to identify the most efficient and inexpensive ways to complete projects to meet the business and stakeholder objectives.

	<ul style="list-style-type: none"> • Expert for products in the banking solutions with thorough knowledge of the product functionality, constraints, business process, value, customer profile and industry domain. • Develop the strategy to leverage and extend multiple banking solution to create new sources of growth and evolve the business model. • Monitors project health continuously and engages management as required if project health changes. • Ensure clear communication of all project requirements to protect members and department managers impacted by the development. • Ensure adherence to establish project change management processes and coordinate with all the stakeholders for successful implementation of projects. • Any job assigned by Immediate Supervisor.
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The candidates should clearly mention their Name, Father's Name, Date of Birth, CNIC Number, Qualification with percentage / CGPA/ Division, Place of Domicile and complete Current Mailing/ Residential Address with Telephone Numbers Landline/ Mobile in their Resume/ Application. Applications received after deadline will not be considered in any case. No TA/DA will be admissible for test/ interview.

CVs/Applications are to be sent on the following address latest by 22-11-2021.

**The Divisional Head,
Human Resource Management Division,
Bank of Azad Jammu and Kashmir,
Head Office, Bank Square, Chatter, Muzaffarabad AK
05822-924247**