

**INVITATION TO BIDS**

Bank of Azad Jammu and Kashmir invites sealed quotations from Income Tax/Sales Tax registered firms for Designing/Printing and Supply of Annual Report under AJK PPRA Rules 2017 on "Single Stage – One Envelop Bidding Process" on following terms and conditions.

| Item Name  | Quantity |
|--|----------|
| <p><b>Designing/Creative</b><br/>Title page (Front/Back), Inner Pages, Separators, Inner Pages- Text Composition, Pictures treatment and adjustment, Graphs and table design, &amp; Content Writing.</p> <p><b>Printing Description</b><br/>Pages 130 approx., Title: 4 color 310 gm Art Card, Size A4 (21 cm x 29.7 cm), Logo UV coated on front &amp; back, Inside: 4 color 128 gm Mat Paper, size 8.5"x11", Envelop: 1 color 90 gm paper.</p> | 1000     |

- Bid documents are immediately available after this publication and may be obtained on payment of Rs 500/- (Non-Refundable) through pay order in the name of "Bank of AJK", against written request on any working day (Monday to Friday) between 09:00 AM to 05:00 PM on or before 17-01-2022.
- The bid security, 2% of the cost of bid must be submitted with Bid in the form of CDR in the name of Bank of AJK. No tender will be accepted without Bid Security and such tender(s) will be rejected out rightly.
- Incomplete /conditional bid and bid bearing cutting / over writing without authentication will not be considered.
- The specification /Sample items to be printed may be obtained from Establishment Section HRMD BAJK during office hours.
- Bids must be delivered to the address below on or before 18-01-2022 at 11:30 AM.
- Bid-opening will be held on 18-01-2022 at 12:00 PM
- Prices must be quoted inclusive of all taxes.
- Blacklisted firms /Companies/Suppliers/Distributors/Contractors/Bidders are prohibited for participation. All bidders shall furnish an affidavit/certificate that they are neither blacklisted nor in conflict with Government anywhere in territory of the State of the AJK, Federally Administrated Areas or Islamic Republic of Pakistan.
- Evaluation report/award of contract shall also be displayed at AJK PPRA Website.
- Valid NTN/GST Registration Certificates required with the bid.
- The Committee reserves right to accept or reject any or all the bids as per AJK PPRA Rules.
- This advertisement is uploaded on both websites of AJK PPRA ([www.ajkppra.gov.pk](http://www.ajkppra.gov.pk)) and BAJK ([www.bankajk.com](http://www.bankajk.com))
- Bank will not be responsible for any cost incurred in submission of documents.
- Address for submission/venue of opening of Tender Documents are as under:

**Divisional Head HRMD**

Bank of AJK, Head Office, Bank Square, Chatter, Muzaffarabad, AJK

Phone No. +92 5822 924244-5

[www.bankajk.com](http://www.bankajk.com)

Head Office: Bank Square, Chatter Domel, Muzaffarabad, Azad Kashmir. Tel:05822-921361-2, Fax:05822-921983

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